Oxfordshire Pension Fund
General Code of Practice Action Plan 2024/5

Project Stage	No.	Action/task	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25
Project Initialisation	1	Evaluate compliance checkers on the market.	green	green											
Project Initialisation	2	Research how other funds are tackling the their implementation of the GCOP	green	green	green	green									
Project Initialisation	3	Purchase compliance checker		green											
Project Initialisation	4	Determine which of the 51 modules apply to the fund		green	green	green	green								
Project Maintenance	5	Review other LGPS fund committee/board reports for updates on their GCOP compliance						blue		blue	blue		blue		
Project Maintenance	6	Prioritise modules based on levels of requirement					green								
Module Review 1	7	Managing advisers and service providers (Contract monitoring)		Amber rated	Amber rated			Review actions			Review actions				
Module Review 1	8	Assurance of governance and internal controls (audit)		Amber rated	Amber rated			Review actions			Review actions				
Module Review 2	9	Recruiting to governing body				Amber rated	Amber rated	Review actions							
Module Review 2	10	Knowledge and understanding				green									
Module Review 2	11	Governance of knowledge and understanding				Amber rated	Amber rated	Review actions							
Module Review 3	12	Publishing information about public service pension schemes						blue	blue	blue					
Module Review 3	13	Notification of right to cash transfer sum or contribution refund						blue	blue	blue					
Module Review 3	14	Financial transactions						blue	blue	blue					
Module Review 3	15	Receiving contributions }						blue	blue	blue					
Module Review 3	16	Monitoring contributions }						blue	blue	blue					
Module Review 3	17	Resolving overdue contributions }						blue	blue	blue					
Module Review 4	18	Planning and maintaining administration								blue	blue				
Module Review 4	19	General principles for member communications								blue	blue				
Module Review 4	20	Reporting payment failures								blue	blue				
Module Review 5	21	Cyber controls										blue	blue		
Module Review 5	22	Scheme records										blue	blue		
Module Review 5	23	Data monitoring										blue	blue		
Module Review 6	24	Maintenance of IT systems												blue	blue
Module Review 6	25	Climate change												blue	blue
Module Review 6	26	Continuity Planning												blue	blue

Legend:

- (blue) Scheduled tasks
- (green) Completed
- (amber) Some requirements/actions still outstanding
- (red) Requirements/actions overdue